



SUPPORTS FOR COMMUNITY LIVING

Annual General Meeting
Monday June 27, 2022 at 7:00 pm

Agenda

1. Approval of Agenda
2. Approval of Minutes from June 28, 2021
3. Report of the Chair
4. Financial Report
 - a. Presentation of Audited Statements
 - b. Appointment of Auditor for 2022-2023
5. Report of the Nomination Committee
6. Presentations
 - a. People Supported
 - b. Staff
7. Adjournment

Present: Dave Hansen, Pat Mostacci, Emilia Bozzo, Rose Spadafora, Valerie Dalgetty-Righton, John Dalglish

Regrets: Mark Farrugia, Grace Berlingeri, Brian Tisdale

Staff: Donna Marcaccio, Frederique Bogris, Colleen Clementi, Martin Sherwood, Paula Barrett, Angela Sherman

4 Other Member and 55 Guests

Recorder: Serena Bisignani

1. Approval of Agenda

Dave Hansen, Chair of the Board welcomed everyone to the virtual AGM meeting.

MOTION:

“To approve the agenda for the AGM of June 28th, 2021 as presented.”

MOVED: John Dalglish

SECONDED: Brian Tisdale

CARRIED 2021 06 01 AGM

2. Approval of the AGM on June 22, 2020

MOTION:

“That the minutes of the AGM on June 22, 2020 be accepted as presented.”

MOVED: Pat Mostacci

SECONDED: Rose Spadafora

CARRIED 2021 06 02 AGM

3. Report of the Chair

Dave Hansen worked with Donna to bring together some of the highlights of the past year. This past year has brought so many unprecedented challenges. The pandemic brought on an unexpected layer of unknowns, new experiences, anxiety, change in life styles and daily routines. There was need to demonstrate creativity, innovation and commitment beyond the typical high standards. We also know the effects of those living in congregate living and marginalized populations will be seen for many years to come.

The individuals supported at Rygiel experienced isolation from families and the community as we continued to battle the pandemic. Dave commended all at Rygiel for minimizing those negative impacts to the individuals supported.

Dave highlighted the following from the AGM Report.

- HR Audit
- Partnership with Immigrant Workers Centre-PSW training and placements
- Job Aid Manuals for Service Coordinators and Maintenance staff
- Management Leadership Series
- Partnerships with Community Living Ontario-Family Engagement
- RHHC – New construction of houses at Cranbrook
- Board Professional Development – Board Recruitment

There have sadly been five individuals who passed away and one individual who chose to move to a new community. Each of the persons who passed away had 40 years of support by Rygiel Supports. We offer our condolences to those families.

The agency is expecting to fill those vacancies in the near future but have had some challenges due to the pandemic.

The suspension of the Day Support and Respite programs has been very difficult for participants and their families. However, Rygiel Supports continued to support these families by reaching out with phone calls and offering virtual programming and delivering gifts to lift spirits.

The key activity in the Human Resources department was the undertaking of an Audit to look at current demands on the department and work flow. The audit was conducted by Career Compass and the agency was provided with a number of recommendations to increase department capacity and to define roles.

Dave offered thanks to colleagues on the board. On behalf of the board we offer thanks to Rygiel Supports families for allowing us to be part of your life. Senior staff, staff in the administration office and staff across the organization, we thank you for your gift of labour this last year and the many years before. On behalf of the board, thank you to Serena who has worked so closely to keep us informed and is an integral part of Rygiel.

This year we mark the ending of one year and the beginning of a new year and in particular the last AGM for our Executive Director, Donna Marcaccio. On behalf of the board, myself and my family, we thank Donna for her years of service to Rygiel, and her life's vocation to bring the vision to life.

4. Financial Report

a. Presentation of the Audited Statements

Rose Spadafora introduced Mark Oresti from Vine and Partners to present the Audited Financial Statements.

Mark Oresti reviewed the Summary of Operations. There was an increase in revenue due to Ministry funding: Pandemic Pay and Wage Enhancement. There has been a slight increase in property maintenance due to strict cleaning protocols, purchase of air purifiers

and other renovations. The agency continues to meet all of its Pay Equity obligations under the Pay Equity Act.

Vine and Partners have reviewed the accounts and notes that all expenditures were appropriate and reasonable.

Mark thanked Donna and will continue to be there for support over the year.

Rose thanked Mark for the presentation of the Audited Statements and asked if there were any questions or comments to the report.

MOTION:

“That the audited statements be accepted as presented by Mark Oresti from Vine and Partners.”

MOVED: Rose Spadafora

SECONDED: John Dalglish

CARRIED 2021 06 03

b. Appointment of Auditors for the 2021-2022

MOTION:

“That Vine and Partners be appointed as Auditors for the coming 2021-2022 year.”

MOVED: Rose Spadafora

SECONDED: Val Dalgetty-Righton

CARRIED 2021 06 04

5. Report of the Nomination Committee

The Nomination Committee continues to look for board members. The board completed a session with Catherine Raso on board recruitment this past year. The board had one individual come forward, but at this time is currently on a board that is in a similar sector. This individual has been encouraged to come forward once their term is finished on the other board. Another candidate is a lawyer, but not the right timing for them to join. Will reach out to lawyer at a later time. At this time there are no other names to bring forward.

6. Presentations

a. People Supported

- 50 Years
 - Josephine Assenza
 - Darlene Pearcey

- 40 Years
 - Christina Medeiros

- 35 Years
 - Daryn Humphreys
 - Patrick McCombs
 - Richard Bowron
 - Darryl Wheeler
 - Lisa Ganovsky

- 30 Years
 - Bettina Beaulieu

b. Staff Awards

- 45 Years
 - Donna Marcaccio

- 40 Years
 - Sylvia Rioux
 - John Philip

- 35 Years
 - George Franks
 - Monika Carr

- 30 Years
 - Rebecca Ranches
 - Noemy Morales
 - Florencia Boongaling
 - Alex Meil
 - Barbara Stefanski
 - Macrina Fabro
 - Malgorzata Harpula

- 25 Years
 - Jeff Whiteman

- 20 Years
 - Wioletta Gut
 - Ryan Mascolo
 - Margaret Heemskerk
 - Alison Brewster
 - Anna-Marie Glendenning
 - Devora Menjivar-Mollison
 - Malgorzata Orzel
 - Christine Carey
 - Michelle Storer

- 10 Years
 - Paula Barrett
 - Iwona Oleksak

c. Retirements

Angela Sherman retired this past April and was presented with an award for her many years of service to the agency and to the people supported. A memory book of pictures and messages was also presented and a speech was read by Bonni Scott, Service Coordinator. We wish Angela a happy retirement.

7. Presentation

Donna Marcaccio presented a PowerPoint on the Resilience, Endurance and Optimism during the pandemic. What gave us the strength to manage the pandemic, ensure everyone had what was needed, to cope with the emotional changes that came and still do all our other work? We were able to do what was needed because we always keep the people we support at heart with all that we do and always driven by our Vision and Values.

Donna wanted to share a reflection on the Vision and Values and how it has carried the agency through history and the impact it has had over the past year. Brenda Kiss is one of our other historians and helped share this presentation.

In conclusion, Donna wanted to thank everyone we support, all of our incredible staff, our Union who the agency worked closely with, our management staff, donors, our board, Lynda Quesnelle our Program Supervisor, for always being at the other end of the phone supporting our agency. We have learned that we are a resilient family and good things came from that. So thank you to everyone and a very special thank you to Serena for all she does to keep all of together.

Dave thanked Donna and Brenda for their presentation.

8. Adjournment**MOTION:**

“To adjourn the AGM meeting of June 28th, 2021.”

MOVED: Mark Farrugia

SECONDED: Rose Spadafora

CARRIED 2021 06 05