



SUPPORTS FOR COMMUNITY LIVING

Annual General Meeting  
Tuesday June 26, 2018 at 7:00 pm

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## Agenda

1. Approval of Agenda
2. Approval of Minutes from June 26, 2018
3. Report of the Chair
4. Report of the Executive Director
5. Financial Report
  - a. Presentation of Audited Statements
  - b. Appointment of Auditor for 2018-2019
6. Report of the Nomination Committee
7. Presentations
  - a. Video Presentation
  - b. Staff
  - c. Community Members
  - d. People Supported
8. Address from Minister Tassi
9. Adjournment
10. Refreshment

Present: Dave Hansen, Pat Mostacci, Emilia Bozzo, Rose Spadafora, Brian Tisdale,  
Kate Kemp, Mark Farrugia, Tony Tigani, Joe Pietrantonio

Regrets:

Staff: Donna Marcaccio, John Baxter, Ron Trajano

2 Other Member and 57 Guests

Recorder: Serena Bisignani

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### 1. Approval of Agenda

Dave Hansen welcomed everyone to the 2018 AGM and thanked Mariola and Barb for the wonderful meal that was prepared for Board members prior to the meeting. Flowers were presented to the ladies in appreciation.

**MOTION:**

“That the agenda for the AGM of June 26, 2018 be accepted as presented.”

**MOVED:** Tony Tigani

**SECONDED:** Emilia Bozzo

**CARRIED 2018 06 01 AGM**

### 2. Approval of Minutes from June 26, 2017

**MOTION:**

“That the minutes of the AGM on June 26, 2017 be approved as presented.”

**MOVED:** Brian Tisdale

**SECONDED:** Rose Spadafora

**CARRIED 2018 06 02 AGM**

### 3. Report of the Chair

Dave Hansen’s report is in the package distributed to the attendees. The full AGM report will be posted on Rygiel’s Website. Dave Hansen extended his thanks to the board members and thanked the Executive Director, Donna Marcaccio for her dedication. He thanked the senior staff for their continued hard work and to all staff who are here for the residents and being their extended family.

### 4. Report of the Executive Director.

Dave Hansen introduced Donna Marcaccio the Executive Director. She welcomed everyone in attendance. Donna Marcaccio’s formal report can be found in the AGM package that was distributed to guests in attendance. Donna spoke of the year in reflection noting that part of the “taking stock” was the fact that staff, families and people supported were invited to participate in Focus Groups that took place earlier in the year..She shared that there were three key questions that were discussed: what are the

current strengths of the agency, what are the current challenges and what ideas can be shared to support the work of the agencies. Donna noted that the groups were very well attended. More than 70% of staff voluntarily participated. Donna noted that consistently the values, vision and model of service were identified as the key strengths of the agency. Donna noted that the discussions were then reviewed and themes identified. The information has formed a plan of action which will be followed over the coming months. Donna also spoke about our ageing population which is evidenced in the passing of 3 people in the last fiscal year: Bobby, Simon and Michelle. In the past 3 weeks: 4 other individuals have passed away: Sandra V., Jane, Sandra C and Frank. She asked those in attendance to reflect for a moment on the people who have passed. Donna noted that each of these people lived a life of dignity and meaning which came from the influence of the values and vision. It reinforces the importance of these elements in our continued work. Donna expressed gratitude to all staff for their continued care to all of the residents and to the families, volunteers for the collaborative relationships and efforts to support people to live well.

## **5. Financial Report**

Dave Hansen called upon Rose Spadafora, treasurer for the Board of Directors for the Financial Report

### **a. Presentation of Audited Statements**

Rose Spadafora introduced Mark Oresti from Vine and Partners to make the presentation. Mark reviewed the summary of Operations. Revenue under Operating Revenues saw a slight increase due to a full year of rent and ODSP/OAS increase in payment to residents. Building and Operations increase was due to house maintenance. The agency is meeting Pay Equity but may not be sustainable as it is not funded. There was an inter fund transfer towards the deficit.

Rose Spadafora asked if there were any questions to the Audited Statement report. There were none at this time.

#### **MOTION:**

“That the audited statements be accepted as presented by Mark Oresti from Vine and Partners.”

**MOVED:** Pat Mostacci

**SECONDED:** Emilia Bozzo

**CARRIED 2018 06 03 AGM**

### **b. Appointment of Auditor for 2018-2019**

#### **MOTION:**

“That Vine and Partners be appointed as Auditors for the coming 2018-2019 fiscal year.”

**MOVED:** Tony Tigani  
**SECONDED:** Mark Farrugia  
**CARRIED 2018 06 04 AGM**

## 6. Report of the Nomination Committee

Joe Pietrantonio retires from the Board. Dave Hansen thanked Joe for his time on the Board. Joe will be staying on the Administration Committee as a community member. A tree was planted in our Giving Garden as an expression of thanks to Joe for his valuable contribution to the agency.

Secondly, it is the recommendation of the Nomination Committee that Tony Tigani's term be extended for one year on the Board of Directors.

### **MOTION:**

"That Tony Tigani's term be extended one year to sit on the Board of Directors."

**MOVE:** Pat Mostacci  
**SECONDED:** Brian Tisdale  
**CARRIED 2018 06 05 AGM**

## 7. Presentations

### a. Staff

#### 10 Years Service

- Marco Martorelli
- Esperenza Cawil
- Lindsay Bye
- Nilda Barcos
- Marceline Arkell
- Wieslawa Borys
- Rosemarie Thompson
- Miidzo Felicitas Zheke
- Jamie La Londe
- Michelle Nugent-Wills
- Sarah MacDonald
- Arnulfo Chiu
- Sandiya Gunaratna
- Elena Petre
- Faridah Namirembe
- Ernesto Garcia Ochoa
- Maria Probola

#### 20 Years Service

- Elzbieta Sokolowski
- Joan West
- Smilja Teofilovic
- Yasa Rajapakse
- Elizabeth Townsend
- Patricia Leach

#### 35 Years

- Sonya Hazell

### b. Community Members

- R.A. Riddell Elementary School for your generous support you have given to Rygiel by volunteering your time and students time to celebrate with song and dance at special times of the year.
- Aspy Ayrton for your generous support you have given to Rygiel by volunteering your time over the years during tax season to prepare the people supported Income Tax returns.

### c. People Supported

#### 25 Years

- Diana Nikolic

**30 Years**

- Trevor Sookoo
- Colleen Mose
- Thomas Geiss
- Sharron Dalgetty

**50 Years**

- Sandra Elmore
- Catherine Jenkins
- Gail Banda
- Karen Chong
- Nicholas Chirobokow
- David Doucette
- Mary Lyn Davyes
- Teresa Newman
- Judith Conway
- Ann Lawrence
- Robin Fraser
- Gail Kristiansen
- Helen Brzezniak
- Deborah Morris

**i. Musical Tribute**

In honor of our Residents 50 years in Service with Rygiel, Andrew Ong, one of Rygiel's Support workers and staff of the Music Program, played a special song and sang for the residents.

Dave Hansen thanked Andrew for his Tribute to the residents.

**8. Naming Presentation**

Total Health has continued to support Rygiel Supports in different areas from training staff to coming to the homes to provide flu shots and even providing fax machines in the homes to make things a little easier at the home for staff. This is in addition to the generous monetary contributions they have made to the agency in the past few years. In appreciation for their continued support, the opportunity to name our new Education Hub was given to them. Total Health named the room "Michael "Pinball" Clemons Education Hub". Sam Shamshon from LoPresti Pharmacy was in attendance representing Total Health..

**9. Adjournment**

Dave Hansen offered many thanks to staff and fellow Board members for their dedication and engagement on the Board. On behalf of the Board, Administration Committee, he thanked Donna Marcaccio for her hard work. He noted that, among other things, what we have learned from her is to listen; listening and then acting according to what has been heard - that is a true leader. Final thanks to staff and to the homes.

**MOTION:**

"That the AGM meeting of June 26, 2018 be adjourned."

**MOVED:** Pat Mostacci

**SECONDED:** Rose Spadafora

**CARRIED 2018 06 006 AGM**

**10. Refreshments** -Please join us for light refreshment.