



RYGIEL

Supports for Community Living

Annual General Meeting
Monday June 27, 2016 at 7:00 pm

Agenda

1. Approval of Agenda
2. Approval of Minutes from June 22, 2015
3. Report of the Chair
4. Report of the Executive Director
5. Financial Report
 - a. Presentation of Audited Statements
 - b. Appointment of Auditor for 2016-2017
6. Presentations
 - a. Staff
 - b. People Supported
 - c. Community Presentations
7. Presentation – Rygiel Homes Housing Corporation
8. Adjournment
9. Entertainment and Refreshment

RYGIEL *Supports for Community Living*
Annual General Meeting Minutes
Monday, June 21, 2015, 2015 at 7:00 pm

Present: Clint Davis, Kay O'Sullivan, Tony Tigani, Kate Kemp, Katherine Iima,
Rose Spadafora

Regrets: Pat Mostacci, Kathy Savage, Dave Hansen

Staff: Donna Marcaccio, Maria Zegarac, John Baxter
5 Other Members and 42 Guests

Recorder: Serena Bisignani

1. Approval of Agenda

Dr. Clint Davis, welcomed everyone to the Annual General Meeting of Rygiel Supports for Community Living. It was moved by Rose Spadafora and seconded by Kay O'Sullivan to approve the agenda as presented.

Carried 2015 06 01 (AGM)

2. Approval of Minutes from June 23, 2014

It was moved by Tony Tigani and seconded by Kay O'Sullivan that the Board minutes of the AGM of June 23, 2014 be approved as presented.

Carried 2015 06 02 (AGM)

3. Report of the Chair

Pat Mostacci's report is in the package distributed to the attendants. Dr. Clint Davis highlighted some of the key points from this report. Rygiel Supports has been searching for more than 15 years for a suitable location for the Administration Offices and program space. With the help of RHHC a location has been identified. The Management team have worked on several projects over the past year: a new database for residents, Intranet and various grants are in the process. The financial situation of Rygiel Supports have improved under Maria Zegarac, Director of Finance's hard work. Much progress was made in spinklerking the homes and meeting the many requirements of the fire code. Thanks goes out to Donna Marcaccio for her tremendous leadership. This June marks 25 years Donna has held the role of Executive Director in the agency. Thanks for your many years of dedication.

4. Report of the Executive Director

Dr. Clint Davis introduced Donna Marcaccio who greeted everyone in attendance. Her full report is included in the distributed package. Donna Marcaccio highlighted that there has been tremendous work throughout the agency, staff, administration, Board, and with community partners. We are a learning agency and this helps us move on to the next steps. We are known to change and learn not stand still. Donna spoke briefly about Transformation in the government and how it affects us. Donna Marcaccio thanked the individuals, support staff, team leaders, management, administration team and board members; it has been a privilege to work with them.

5. Financial Report

a. Presentation of Audited Statements

Dr. Clint Davis introduced Darryl Knectel from the Vine Group. Darryl commented that the Rygiel Supports finances are in great order and a pleasure to audit. Darryl reviewed the Summary of Operations. He noted that the full audited statements are available from the Board. He noted the inter-fund transfer of \$200,000.

Rose Spadafora moved to have the audited statements accepted as presented and was seconded by Kay O'Sullivan

Carried 2015 06 03 (AGM)

b. Appointment of Auditors for 2015-2016

Tony Tigani motioned to have The Vine Group appointed auditors for the coming 2015-2016 fiscal year, and Rose Spadafora seconded the motion.

Carried 2015 06 04 (AGM)

6. Nomination Report

Emilia Bozzo was introduced as a nominee for the Board. Emilia was not able to attend the AGM. Emilia comes to us with a background in speech pathology and will be an excellent addition to the Board.

Tony Tigani motioned to appoint Emilia Bozzo to the Board and was seconded by Kay O'Sullivan.

Carried 2015 06 05 (AGM)

Brian Tisdale was introduced as a nominee for the Board, but was unable to attend. Brian comes to the Board with a background in Business sales and marketing and has volunteered on many Boards within the community.

Kay O'Sullivan motioned to appoint Brian Tisdale to the Board and was seconded by Rose Spadafora.

Carried 2015 06 06 (AGM)

In addition former board member Kate Kemp is welcomed back. Kate will serve out the remaining term.

Rose Spadafora motioned to reappoint Kate Kemp and Kay O'Sullivan seconded the motion.

Carried 2015 06 07 (AGM)

7. Presentations

a. Staff

25 Years of Service

- i. Dorota Kowalski
- ii. Maria Smyk
- iii. Zhong Yu Ma
- iv. Susana Basilio
- v. Victoriana Rimando
- vi. Maria Bals
- vii. Angela Alaimo McDonald
- viii. Suman Gupta

30 Years of Services

- i. Jadwiga Kaluska

b. People Supported

30 Years

- i. Raminder Deol
- ii. Patrick Moore
- iii. Julie O'Neil

35 Years

- i. Kathleen Ann Marino

40 Years

- i. Donald Brenton
- ii. Christine Knowles

c. Community Presentations

- i. Sam Shamshon - for the generous support you have given to Rygiel by donating your time and energy and in donating equipment for our Pharmacology course and your assistance in populating our new data management system (AIMS), and your continued support to our agency.
- ii. Randy Chapple - for the generous support you have given to Rygiel by donating your time and energy and in donating flowers to our homes for spring planting.

8. Special Presentation

To be made at the end of the RHHC AGM.

9. Adjournment to Rygiel Homes Housing Corporation AGM

Rose Spadafora motioned to adjourn the meeting. It was seconded by Kay O'Sullivan.

Carried 2015 06 08 (AGM)